

HOW TO READ YOUR FIRST ADVANTAGE INVOICE

An overview of your invoice line items and any invoice adjustments and applicable taxes.

Who to contact for help with your invoices, open balances or making payments

Payment invoice for making electronic payments by ACH or wire



First Advantage Corporation
1 Concourse Parkway NE
Suite 200
Atlanta, GA 30328

ABC HOLDINGS
ATTN: ACCOUNTS PAYABLE
123 MAIN STREET
DALLAS, TX 75219-4482

This Invoice-at-a-Glance			Summary of Prior Open Invoices:		
Service Charge Description	Quantity	Amount	Invoice Number	Invoice Date	Amount Due
BACKGROUND VERIFICATION	8	391.16	5544592109	30-Sep-2021	USD 393.12
Adjustments Applied In Invoice	0	0.00			
Sales Tax		32.23			
Total Bill Amount	8	USD \$ 423.39			

For account related questions, please contact Customer Care or your Account Manager.
For invoicing and billing related questions, please contact Billing Support at:
Phone: (855) 514-4294 (8am to 4pm EST) or Email: billing.support@fadv.com

Your AR Representative is: John Doe Email: john.doe@fadv.com
Please review your invoice for proper billing. Amounts not disputed within 30 days of receipt of the invoice are presumed to be valid.

Thank you for your business.



Invoice Number: 5501232110 Payment Due: 30-Nov-2021
Account Number: 823456 Invoice Date: 31-Oct-2021
Invoice Amount: USD \$ 423.39

Amount Enclosed: USD \$ _____

Payment and Remittance Instructions

First Advantage Tax ID: 59-2899422

To Pay by Credit Card

Please Visit: <https://fadv.billtrust.com>

To Pay By Check

Remit Check Payment To:

To Pay by Wire

Beneficiary Name: First Advantage Background Services Corp
Bank Name: Bank of America
Bank Address: 222 Broadway, New York, NY 10038 USA
Bank Account No: 003448086052
SWIFT Code: BOFAUS3N, No intermediary Bank Required
Please send remittance details to: fadvpaymentremittance@fadv.com
Please include account number(s) and invoice details.

First Advantage Background Services Corp
PO BOX 403532
ATLANTA, GA 30384-3532

Net Due in 30 Days

Contact Us:	
Customer Care	Phone: (800) 888-5773 or Email: client.services@fadv.com Web: https://fadv.com/support
Sales	Phone: (844) 718-0087 or Email: solutions@fadv.com

Overview	
Account Number:	823456
Invoice Number:	5501232110
Invoice Date:	31-Oct-2021
Invoice Amount:	USD \$ 423.39
Invoice Due Date:	30-Nov-2021
Account Balance:	USD \$ 816.51
PO Number:	

Contact information for First Advantage Customer Care and Sales

An overview of your invoice including your account number, invoice number and due date

An overview of your other outstanding invoices. Please contact you AR Representative with any questions.

General messages from First Advantage about service updates and other announcements

Payment instructions for making credit card and check payments

Account Name
ABC HOLDINGS

Summary Account
823456

Account Number
823456AAA

Invoice Number
5501232110

Invoice Date
31-Oct-2021

Invoice Order Details						
Case Control #	Customer Provided Information (NS = Not Supplied)	Subtotal	Service Charges			Charge Total
			Amount	Tax	Tax Loc	
ATL-133122498-01	20180924 DOE JOHN JOHN DOE NS BASIC 12345678	Case Total	86.33	7.12		93.45
		BACKGR CUS PK2 PER COMPONENT	39.81	3.28	TX	43.09
		CREDIT REPORT OUT OF POCKET	5.00	0.41	TX	5.41
		SSN VERIFICATION OUT OF POCKET	0.25	0.02	TX	0.27
		MVR ACCESS FEES	7.75	0.64	TX	8.39
		# FAM	23.52	2.77	TX	36.29
ATL-133359414-01	20180927 SMITH BOB BOB SMITH NS BASIC 12345678	Case Total	48.56	4.00		52.56
		BACKGR CUS PK2 PER COMPONENT	39.81	3.28	TX	43.09
		MVR ACCESS FEES	8.75	0.72	TX	9.47
ATL-133359414-02	20180927 SMITH BOB BOB SMITH NS BASIC 12345678	Case Total	5.25	0.43		5.68
		BACKGR CUS PK2 PER COMPONENT	0.00	0.00		0.00
		CREDIT REPORT OUT OF POCKET	5.00	0.41	TX	5.41
		SSN VERIFICATION OUT OF POCKET	0.25	0.02	TX	0.27
ATL-133682162-01	20181002 ANDERSON JANE JANE ANDERSON NS BASIC 12345678	Case Total	45.06	3.71		48.77
		BACKGR CUS PK2 PER COMPONENT	39.81	3.28	TX	43.09
		CREDIT REPORT OUT OF POCKET	5.00	0.41	TX	5.41
		SSN VERIFICATION OUT OF POCKET	0.25	0.02	TX	0.27
ATL-133879790-01	20181004 THOMPSON ANNE-MARIE ANNE-MARIE THOMPSON NS NON-BASIC 123456789	Case Total	102.84	8.48		111.32
		BACKGR CUS PK2 PER COMPONENT	39.81	3.28	TX	43.09
		ACCESS COST	5.00	0.41	TX	5.41
		MVR ACCESS FEES	7.75	0.64	TX	8.39
		# FAM	50.28	4.15	TX	54.43
ATL-133879790-02	20181004 THOMPSON ANNE-MARIE ANNE-MARIE THOMPSON NS NON-BASIC 123456789	Case Total	5.25	0.43		5.68
		BACKGR CUS PK2 PER COMPONENT	0.00	0.00		0.00
		CREDIT REPORT OUT OF POCKET	5.00	0.41	TX	5.41
		SSN VERIFICATION OUT OF POCKET	0.25	0.02	TX	0.27
ATL-133753098-01	20181003 JONES ELIZABETH ELIZABETH EJONES NS BASIC 1456789012	Case Total	52.81	4.35		57.16
		BACKGR CUS PK2 PER COMPONENT	39.81	3.28	TX	43.09
		CREDIT REPORT OUT OF POCKET	5.00	0.41	TX	5.41
		SSN VERIFICATION OUT OF POCKET	0.25	0.02	TX	0.27
		MVR ACCESS FEES	7.75	0.64	TX	8.39
ATL-134024046-01	20181008 MCCLAIN RYAN RYAN MCCLAIN NS BASIC 1987654320	Case Total	45.06	3.71		48.77
		BACKGR CUS PK2 PER COMPONENT	39.81	3.28	TX	43.09
		CREDIT REPORT OUT OF POCKET	5.00	0.41	TX	5.41
		SSN VERIFICATION OUT OF POCKET	0.25	0.02	TX	0.27
			Invoice Order Total for Account: 823456AAA: USD \$ 423.39			
			Grand Total for Account 823456AAA: USD \$ 423.39			

An overview of your account information

Case information (including a reference number and individual name) and case service charge totals

Primary case package or order type (including package code and package name)

Combined case out of pocket and additional service fees (see below for more detailed descriptions)

Applicable sales tax calculated in the jurisdiction where services are received

Totals by account and other subtotals as applicable

Common service fee types (number of searches exceed number included in package):

- # CENTRAL REPOSITORY – Statewide Court search
- # DUAL CRT FEL – Federal Felony & Misdemeanor search
- # SINGLE CRT FEL - Federal Felony including Misdemeanor
- FAM – Felony and Misdemeanor Search (County Level)
- NCRF PLUS – National Criminal File
- SOC SEC NUM VERIFI – SSN Verification
- # FIN RPT OPTION 2– Credit Report
- EDUCATION - Education Verification
- EMPLOYERS – Employment Verification
- # CREDENTIAL VERIFIC - License Verification
- FACIS - Fraud and Abuse Control Information System
- INTL CRIMINAL SEARCH - International criminal search
- INTL EDUCATION VERIFICATION -International education verification

Common out of pocket expenses:

- ACCESS COST / MISC EXPENSE – Fees incurred to obtain information from the court or verify education/ employment
- AMT MVR REGISTRY / MVR ACCESS FEES - Fees incurred to obtain information from a motor vehicle registry
- INTERNATIONAL FEE – Fees incurred to obtain information about international criminal or other records
- THIRD PARTY VERIFICATION – Fee to access prior employer / Education information

Did you know that you can view your First Advantage invoices online in both PDF and Excel/CSV formats? Ask about access to our convenient and free ePay portal.

Our Summary Excel/CSV invoice is automatically sent by email and posted to ePay and contains all the information on our print and PDF invoices. Our Detailed Excel/CSV invoice contains a host of additional case and order details and is posted to ePay for 24/7 access.

Thank you for your business!
GROUND-BREAKING AND GLOBAL. WE ARE YOUR FIRST ADVANTAGE.